



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
John Creighton  
Fred Felleman  
Courtney Gregoire

## Interim Executive Director

Dave Soike

## Web site:

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(206) 787-3034

Meeting and Agenda  
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(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** July 11, 2017

**Location:** Port of Seattle Headquarters – Pier 69  
2711 Alaskan Way, Seattle, Washington

## ORDER OF BUSINESS

### 12:00 noon

#### 1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION\* – Pursuant to RCW 42.30.110, if necessary.

**1:00 p.m.:** Reconvene or Call to Order and Pledge of Allegiance

## OPEN PUBLIC SESSION\*\*

#### 3. SPECIAL ORDERS OF BUSINESS

- 3a. Executive Director Report for July 11, 2017. **(no enclosures)**

#### 4. UNANIMOUS CONSENT CALENDAR\*\*\*

- 4a. Approval of the minutes of the regular and special meetings of June 13, 2017. **(no enclosures)**
- 4b. Nomination of Mr. Bill Winkelman as Chair of the Neighbors Advisory Committee. **([memo](#), [nomination letter](#), and [resume](#) enclosed)**
- 4c. Adoption of a technical amendment to the Audit Committee Charter contained in Exhibit A to Resolution No. 3613, previously amended on June 28, 2016, to revise Section II(D)(3) to read "Inform the Commission of the external auditing firms selected, based on an open competitive process, to review external audits conducted on Port of Seattle operations, programs, activities, and business processes." **([memo](#) and [redline](#) enclosed)**
- 4d. Authorization for the Executive Director to execute Change Order 12 to Contract MC-0318388, Concourse B 400Hz Gate Improvement Project at Seattle-Tacoma International Airport, to extend the contract duration by 64 calendar days and for the amount of \$186,068. No additional funds are being requested (CIP #C800019). **([memo](#) enclosed)**
- 4e. Authorization for the Executive Director to execute Change Order 17 to Contract MC-0318605, C60 Interim TSA Search Room Expansion/Enhancement Project at Seattle-Tacoma International Airport, to extend the contract duration by 84 calendar days and for the deductive amount of \$18,312.00. No additional funds are being requested (CIP #C800825). **([memo](#) enclosed)**
- 4f. Authorization for the Executive Director to (1) execute a contract amendment with Advanced Application Design Inc. for additional hardware, software, and vendor services for the Airport Subway Information Displays Project and (2) amend the current approved authorization for additional informational displays and features by \$482,000 for a total project cost not to exceed \$3,052,000 (CIP #C800782). **([memo](#) enclosed)**
- 4g. Authorization for the Executive Director to (1) advertise and execute a construction contract for the Gate C3 Holdroom Expansion project at Seattle-Tacoma International Airport; (2) use Port crews in executing the project; and (3) increase authorized funds by \$3,000,000. This authorization is for \$5,650,000 of a total project cost of \$6,300,000 (CIP #C800722). **([memo](#) and [presentation](#) enclosed)**

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures).

6. **DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

6a. *[Removed from agenda.]*

6b. *[Removed from agenda.]*

6c. Motion appointing Glenn Fernandes as Internal Audit Director of the Port of Seattle effective July 24, 2017. ([motion](#) enclosed)

6d. Authorization for the Executive Director to (1) proceed with the Supplier Outreach and Procurement System project; (2) procure hardware, software, vendor services, and maintenance; and (3) use Port staff for implementation, for a total project cost not to exceed \$800,000 (CIP #C800907). ([memo](#) enclosed)

6e. Second Reading and Final Passage of Resolution No. 3735: A Resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of intermediate lien revenue and refunding bonds in one or more series in the aggregate principal amount of not to exceed \$800,000,000, for the purpose of financing or refinancing capital improvements to aviation facilities and for the purpose of refunding certain outstanding revenue bonds of the Port; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds. ([memo](#) and [draft resolution](#) enclosed)

6f. Authorization for the Executive Director to (1) execute a professional services contract, (2) execute an interlocal agreement with King County for the operation and maintenance of traffic signals, (3) proceed with the design and preparation of contract bid documents for the C102162 Air Cargo Road Safety Improvements project, (4) utilize Port crews and small works contracts to complete the early pavement repair work, and (5) transfer \$3,019,590 of budget from the C800324 Cell Phone Lot project. This authorization is \$3,102,500 for a total of \$6,544,000 between the two projects. ([memo](#) and [vicinity map](#) enclosed)

7. **STAFF BRIEFINGS**

7a. Energy and Sustainability Policy Directive Resource Assessment. ([memo](#), [motion to charter the committee](#), [motion to amend the Century Agenda](#), and [proposed project evaluation criteria](#) enclosed)

7b. Stage 3 Mechanical Energy Conservation Project (CIP #C800658). ([memo](#) and [presentation](#) enclosed)

8. **ADDITIONAL NEW BUSINESS**

9. **ADJOURNMENT**